

**Shoreham Village**  
**Board of Directors Annual General Meeting – Minutes**  
**June 17, 2020**

**Present (via zoom):** Alice Leverman, Patsy Brown, Nancy Timbrell-Muckle, Liz Finney, Joseph Green, Wayne Arnold, Andrew Snyder, Janet Simm, and Reinhard Jerabek.

**Guests (via zoom):** Josie Ryan and Murray Stenton

**1. Call to Order and Welcome**

Meeting was called to order at 2:35 pm.

**2. Approval of Agenda**

*Agenda was approved by Joseph Green and seconded by Patsy Brown. Motion Carried.*

**3. Approval of Minutes of Annual General Meeting – June 19, 2019**

*Motion to approve minutes of the June 19, 2019 Annual General Meeting. Joseph Green and seconded by Patsy Brown. Motion carried.*

**4. Presentation of Annual Community Report and Scorecard**

Janet Simm welcomed Members to the Annual General Meeting. Ms. Simm referred Members to Shoreham's Annual Community Report which provides an overview of progress on our strategic plan, our commitment to quality, showcases stories and articles which align with our strategic plan and highlight various new and ongoing initiatives. .

The Chair acknowledged the challenging year that we have had and thanked the Board for their leadership; and staff, community and volunteers for their crucial part in getting us through this difficult time of COVID-19.

*Motion to accept the Annual Community Report. Elizabeth Finney and seconded by Patsy Brown. Motion Carried.*

**5. 2019-20 Annual Financial Report**

– Draft Annual Financial Report was presented at the last meeting.

**6. 2019-20 Auditors' Report**

– Auditors' Report was presented at the last meeting.

– Qualified opinion is outlined in the Auditors' Report because we are a fundraising organization. Reinhard asked Grant Thornton to consider if this is necessary for future reporting.

*Motion to accept the 2019-20 Auditors' Report and Financial Statements to March 31, 2020. Nancy Timbrell-Muckle and Patsy Brown. Motion Carried.*

**7. Appointment of the Auditors**

– This is the 2<sup>nd</sup> year of our 3 year agreement with Grant Thornton, so we will continue with Grant Thornton for next year. Year 2021 will be the end of this 3 year agreement.

**8. Nominating Committee Report**

***Patsy Brown made a motion to accept Andrew Snyder as a Director for a 3 year term. Nancy Timbrell-Muckle seconded. Motion Carried.***

- All Directors have agreed to remain on the Board for another year.
- Joseph Green has agreed to Chair the nominating committee and Andrew Snyder has agree to join the nominating committee.
- Alice Leverman will continue as Board Chair for another year and Patsy Brown will remain as Vice-Chair.
- The Chair thanked everyone for their continued commitment to Shoreham and the Board.

**9. Questions/Comments**

- The Chair extended a sincere thank you to the Shoreham Management Team and partners at NW for getting us through these challenging times of COVID-19. It was not easy but careful controls were put in place to keep residents and staff safe and that good work will continue.

**10. Adjournment**

***Motion to adjourn at 3:05 pm. Nancy Timbrell-Muckle***

***Recording Secretary,***

***Tammy Leopold  
Business Office Assistant***