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Mandatory vaccinations

Different considerations in unionized vs. non-unionized workplaces, though policy considerations broadly similar.

• In union environment, policies must pass "KVP test" and be:

- Consistent with collective agreementReasonable
- Clear and unequivocal
- Brought to the attention of affected employees before enforcement
- Explicit regarding consequences of breach; and
- Consistently enforced by the company from the time of its introduction

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Vaccination policy considerations

- · Clearly worded
- · Alternatives to mandatory vaccination
- Vaccination as a condition of employment (new hires and existing employees)
- Collection of personal information
- Availability of the vaccine
- Requirement to stay up to date (boosters)
- Clear communication on purpose and objectives of policy
- Travel Requirements
- Adjust vaccination policy as pandemic outlook changes

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WFH policy

- Define performance expectations
- · Define expected hours of work, availability, address unauthorized overtime
- Address confidentiality
- Address expenses and equipment
- · How and when can the arrangement be cancelled or amended



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