

**Shoreham Village
Board of Directors Meeting – Minutes
June 16, 2021**

Present (via teams): Alice Leverman, Patsy Brown, Nancy Timbrell-Muckle, Elizabeth Finney, Joseph Green, Andrew Snyder, Brian Webb and Janet Simm.

Guests (via teams): Kim Croft

1. Approval of Agenda

Meeting was called to order at 4:00 pm.

Motion to approve agenda. Nancy Timbrell-Muckle and seconded by Andrew Snyder. Motion Carried.

2. Approval of Minutes – June 2, 2021

Motion to approve minutes from the June 2, 2021 meeting. Joseph Green and seconded by Patsy Brown. Motion carried.

3. Business Arising

Nil

4. Resolution for Signing Officers

RBC requires a Board Resolution in order to make changes to signing officers.

Patsy Brown made a motion to accept the resolution as presented. Elizabeth Finney seconded. Motion Carried.

The Chair and Vice-Chair will sign the resolution.

5. Chairs Report

- Fall Strategic Planning session

- The SV Foundation Golf Tournament is on Friday, June 18th. The Foundation is pleased with the support and funds being raised.
- The Chair will send out proposed meeting dates for the Strategic Planning session in September. It would be nice if we could meet in person.
- The Board Planning Cycle will be ready for the September meeting. Dr. Whynot will be added to the planning cycle.
- The Chair and CEO will be in touch with Brian Webb before the next meeting to discuss his orientation.

6. CEO Report

- The new Nursing Service Manager has been unable to start due to provincial licensing delays. She is in the area and ready to start once she receives her licensing to practice in NS.
- Federal funding project for repairing the waste pipes starts tomorrow. Signage for this project has been posted outside the main entrance.
- With the easement of restrictions, we are very excited that Volunteers will soon be able to come back to SV.

7. Scorecard

- The occupancy rate has been high over the past few years, however this year has been slower. This has to do with C wing no longer being a locked unit. We are not getting some of the high risk residents like in the past and some residents are not suitable for the beds we have available. During COVID, NSH was only processing admissions from hospital.
We were actively pursuing admissions throughout the pandemic. The DHW reduced our payments for not being at full capacity, however this was challenged and they reversed that decision based on the evidence that we provided.
- Respite beds were not being utilized during COVID. There are bookings starting in July, so the usage should increase.
- Incidents have been decreasing. No longer having a locked unit has helped with this decline.
Fall protection measures have been put in place. Very few injuries have occurred since this implementation.
- Hand hygiene audits are being done frequently. Hand hygiene in between procedures on same resident is an area of improvement that has been discovered during the audits. Education has been provided to staff.
- Asymptomatic COVID swabbing clinics are being done each week for staff and designated care givers.
Volunteers will be included starting next week.

8. Next meeting

- September 15, 2021

9. Adjournment

Motion to adjourn at 4:40 pm. Patsy Brown.

Recording Secretary,

*Tammy Leopold
Business Office Assistant*