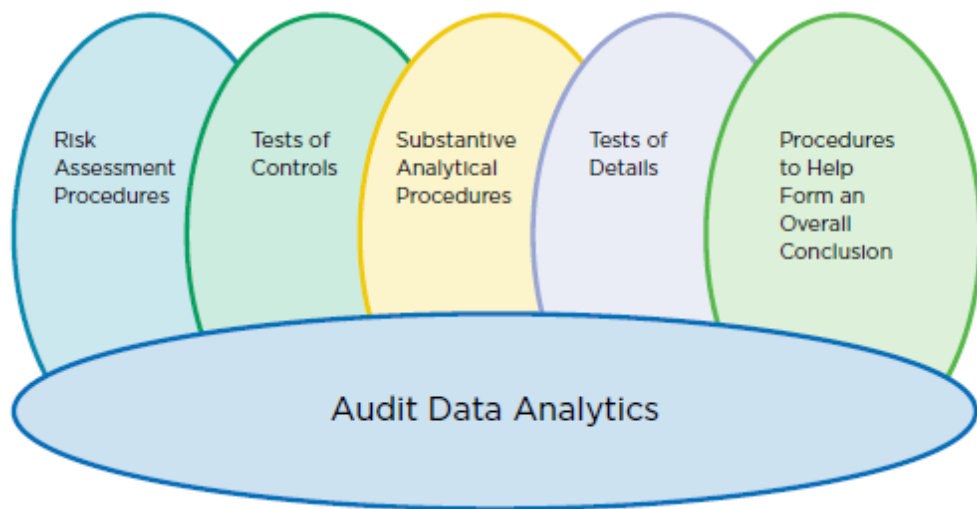


Shoreham Village Senior Citizen Association

Audit Planning Report for the March 31, 2023 Year End Audit

Audit approach (year two)

In response to our risk assessment and based on our understanding of internal controls, discussions with management and experience from prior year, we plan to use a combined approach for the 2023 audit, meaning we will perform substantive procedures combined with test of controls. Areas of audit emphasis in 2023 will include revenue, deferred revenue, payroll, resident trust accounts and transactions with the Northwood group of companies. We plan to confirm funding with the Department of Health and Wellness which will allow us to gain third-party comfort over approximately 72% of total revenues. We plan to test payroll controls, giving us coverage over 74% of total expenses.



Materiality:

2023: 2.5% of total expenses

2022: 2% of total expenses

Fees:

2023: \$16,740 to \$18,360

2022: \$15,500 to \$17,000

Key deliverables and deadlines:

Relevant deliverable

Deadline

2023 Audit Planning Report provided to the Board of Directors

January 2023

Commencement of year end field work; to be completed remotely

May 2023

Draft financial statements to management

May 25, 2023

Draft financial statements and Audit Results to the Board of Directors

June 1, 2023