**Shoreham Village**

**Board of Directors Meeting – Minutes**

**June 15, 2022**

**Present (via Teams)** Alice Leverman, Patsy Brown, Liz Finney, Andrew Snyder, Joseph Green, Brian Webb, Alison Kelland, Janet Simm and Reinhard Jerabek

1. **Approval of Agenda**

***Motion to approve agenda. Brian Webb and seconded by Andrew Snyder. Motion Carried.***

1. **Approval of Minutes – June 8, 2022**

* Section 2 – Audit Presentation (under “Draft Audited 2021-2022 Audited Financial Statements – Presented by Andrea Wilkie, Baker Tilly) - It was noted that “clean opinion”, should be changed to “qualified opinion”, and that “Balance sheet” should be changed to “Financial Statements”

***Motion to approve minutes as amended from the June 8, 2022 meeting. Andrew Snyder and seconded by Charlie Teal. Motion carried.***

1. **Business Arising**
   1. Revised Q&A

* Based on feedback from the last meeting, these Q&A will be used as a resource.
* Board reviewed the revised Q&A and are happy with the changes.

The electronic motion from the approval of the SV/NW agreement will be included in the next meeting minutes. Alice will sign the agreement for SV and the CEO will sign for NW.

The Board member reference manual has been approved in full.

1. **Chairs Report**

* The nominating committee put forth Joseph Green as the new Board Chair, Liz Finney as the new Vice-Chair and Andrew Snyder as the chair of the nominating committee.

***Joseph Green moved that these names be put forth for consideration. Charlie Teal seconded. Motion Carried.***

* The Chair will circulate the Board Planning Cycle to Alison, so that she has the meeting dates. He mentioned that we will continue to stay with virtual meetings, unless there should be a time that more intensive discussion is needed, then an in person meeting will be held. The Chair will send out an email to Tammy (recording secretary) and the CEO to see what time of the afternoon/evening works and what day of the week will be best for them. Meeting time suggestions will then be brought to the Board for consideration. We need to make sure that the meeting time provides a good timeframe for Reinhard to provide financials.

1. **CEO Report Updates**

* The waste pipe project is complete.
* Garden project should be starting in the next few weeks.
* Family meeting on June 16th. This is follow up meeting to discuss some outstanding items from the last meeting.
* The new nurse practitioner, Modupe Akinwale is making out great. Have been hearing positive comments. She is being supported by Dr. Barry Clarke, Medical Director.
* We are making some progress in our recruitment of new staff.

1. **Next Meeting**

* **September 21, 2022, 4:00 pm**

This date may change as the meeting dates and times may be revised. Communication will be provided to Board members.

1. **Adjournment**

Motion to adjourn at 5:35 pm. Andrew Snyder

***Recording Secretary,***

***Tammy Conrad***