

**Board of Directors Meeting**

**January 17, 2024, 4:00 pm**

**MS Teams/ Training Room Shoreham Village**

**AGENDA**

Call to Order

1. Welcome and introductions
2. Approval of Agenda
3. Approval of Minutes – November 15, 2023 (Attachment)

4. Board Education

4.1 Electronic Resident Records-Tools to support Quality of Care and documentation: Point Click Care/ Electronic Medication Record

4.2 Provincial Board Governance Training Initiative Debrief

4.3 Board Planning Cycle- March Responsive Behaviors (Attachment)

5. Business Arising

5.1 Formal Partnership Evaluation with Dalhousie University

5.2 Fundraising-Golf Tournament

6. New Business

7. Chairs Report

7.1 Family Council – Nov 28 meeting

7.2 Provincial Board Orientation initiative: Board survey follow up 7.2.1 Whistle Blower Policy

 7.2.2 Board Quality Committee

 7.2.3 Succession Planning- CEO, Board members

 7.2.4 Diversity/Inclusion- underway-remove from agenda?

 7.2.5 Nominating Committee Report

8. Monitoring Performance

 8.1 Scorecard

 8.1.1 Q2 Results

 8.1.2 Proposal to include Management Agreement Indicators

 8.2 Management contract evaluation- March

 - indicators review

 - gathering stakeholder feedback

 8.3 Board Evaluation Results Action Plan:

 - Board of Directors Position Descriptions- Board Chair

 - CEO Professional Development

 - New Board member orientation

 - Board meetings-complete? Remove from the agenda?

 - Actively engaging the community

 - Building Design Community Consultation (see attached)

9. Finance Report

 9.1 Financial Statements to November, 2023 (Attachment)

 9.2 The Department of Seniors and Long Term Care- Protected

 and Unprotected envelopes.

10. Quality Improvement / CEO Report/Risk Report (Attachment)

 10.1 CEO Report

 - Front line staff recruitment

 - New Build Update

 10.2 Risk Report

 - Water Production

 - Respite Client

11. Meeting Evaluation

12. Next Meeting:

 12.1 March 20, 2024- 4 pm

13. In Camera

14. Adjournment