

**Board of Directors Meeting**

**January 17, 2024, 4:00 pm**

**MS Teams/ Training Room Shoreham Village**

**AGENDA**

Call to Order

1. Welcome and introductions
2. Approval of Agenda
3. Approval of Minutes – November 15, 2023 (Attachment)

4. Board Education

4.1 Electronic Resident Records-Tools to support Quality of Care and documentation: Point Click Care/ Electronic Medication Record

4.2 Provincial Board Governance Training Initiative Debrief

4.3 Board Planning Cycle- March Responsive Behaviors (Attachment)

5. Business Arising

5.1 Formal Partnership Evaluation with Dalhousie University

5.2 Fundraising-Golf Tournament

6. New Business

7. Chairs Report

7.1 Family Council – Nov 28 meeting

7.2 Provincial Board Orientation initiative: Board survey follow up 7.2.1 Whistle Blower Policy

7.2.2 Board Quality Committee

7.2.3 Succession Planning- CEO, Board members

7.2.4 Diversity/Inclusion- underway-remove from agenda?

7.2.5 Nominating Committee Report

8. Monitoring Performance

8.1 Scorecard

8.1.1 Q2 Results

8.1.2 Proposal to include Management Agreement Indicators

8.2 Management contract evaluation- March

- indicators review

- gathering stakeholder feedback

8.3 Board Evaluation Results Action Plan:

- Board of Directors Position Descriptions- Board Chair

- CEO Professional Development

- New Board member orientation

- Board meetings-complete? Remove from the agenda?

- Actively engaging the community

- Building Design Community Consultation (see attached)

9. Finance Report

9.1 Financial Statements to November, 2023 (Attachment)

9.2 The Department of Seniors and Long Term Care- Protected

and Unprotected envelopes.

10. Quality Improvement / CEO Report/Risk Report (Attachment)

10.1 CEO Report

- Front line staff recruitment

- New Build Update

10.2 Risk Report

- Water Production

- Respite Client

11. Meeting Evaluation

12. Next Meeting:

12.1 March 20, 2024- 4 pm

13. In Camera

14. Adjournment